



FORSYTH COUNTY PUBLIC  
LIBRARY

## INVITATION TO BID—Landscape Services ADDENDUM #2

This addendum corrects the wording for item 12 on page 18 of the invitation to bid document.

This addendum also answers questions received as of October 10, 2024

- 12. AWARD:** Forsyth County Public Library reserves the right to make an award as deemed in its best interest, which may include awarding the whole bid, only part of the bid, or none of the bid to a single Bidder or to multiple Bidders, based on the ~~County's~~ County's Library's sole discretion of its best interest. Award will be made to the lowest responsive and responsible Bidder meeting the Bid specifications. This is the Bidder who submits the lowest price, whose Bid meets the specifications, who agrees to contract terms and conditions with Forsyth County Public Library, and who is clearly capable of performing the resulting contract. Therefore, the lowest responsive Bidder will not always be the Bidder who has submitted the lowest monetary bid. The evaluation of award will consider the cost, efficiency, dependability, prior service, experience, and any factors which influence the necessary operations of Forsyth County Public Library. The ~~County~~ County Library may make such investigations as it deems necessary to determine the ability of the Bidder to perform, and the Bidder shall furnish to the ~~County~~ County Library all such information and data for this purpose as the ~~County~~ County Library may request. Any Bidders submitting fluctuating pricing or charging for freight may not be considered for award. Forsyth County Public Library reserves the right to reject or accept any or all bids and to waive technicalities, informalities and minor irregularities in bids received.

Q: What landscape company is currently maintaining the libraries

A: *The current contract is with Visionscapes, Inc.*

Q: What is the current contract maintenance amount

A: *The current contract (which does not include Denmark) is \$59,283.*

Q: Is irrigation start up and shut off inclusive in the contract

A: *No, the contractor is not responsible for starting up or shutting down the irrigation system.*

Q: Is the retention/ detention ponds a separate proposal. If so, do you want the price per occurrence

A: *The maintenance of the retention/ detention ponds should be included in the proposal fee, not as a separate item.*

Q: Is the mulch a separate proposal and how many times per year

A: *The mulch should be listed separately in the bid pricing schedule and included in the bid total. While we expect the contractor to maintain three inches of colored mulch in all beds all year round and additional mulch should be installed over bare spots or in washed areas. We expect at least two mulch installations at each location; spring and fall.*

Q: Is the debris piles located in several areas on the sites part of the contract.

A: *No, these are not part of the scope of work.*

Q: Is the contract for weekly visits (52)? If not, how many visits per year?

A: *Contract does not necessarily require 52 visits per year. The number of visits may vary (either more or fewer) based on weather and other factors.*

Q: Many of the libraries need a clean-up, do you want a proposal for that as a separate bid?

A: *This should not be included in the proposal.*

Q: Was there an incumbent prior and is the scope of work the same?

A: *Yes, we currently have a contract in place. There have been items removed from the prior contract, however items related to the Denmark Library have been added to the scope of work for this bid.*

Q: What is your budget for this project?

A: *\$75,000 - \$90,000*

Q: Will the contract be awarded to 1 or several contractors?

A: *"Forsyth County Public Library reserves the right to make an award as deemed in its best interest, which may include awarding the whole bid, only part of the bid, or none of the bid to a single Bidder or to multiple Bidders, based on the Library's sole discretion of its best interest."*

Q: Is Bond required for any of the bids?

A: *There is no bond requirement for this bid.*

Q: Can we revisit the location after to take our own measurements?

A: *With the exception of Denmark, which is still under construction, potential bidders can revisit the sites. Please contact Scot Wells ([wellss@forsythpl.org](mailto:wellss@forsythpl.org)) prior to the visit so that we can alert staff.*

Q: Also, I read that Forsyth County Public Library doesn't reimburse for taxes. Does this mean that the contractors are responsible for W-2 employee taxes?

A: *Forsyth County Public Library is exempt from federal excise and state sales tax. The successful bidder will be responsible to pay all taxes required of them by law.*